

COVID-19 UPDATE – REOPENING OF SJS OFFICES

On Monday, April 27th, Governor Greg Abbott issued <u>The Governor's Report to Open Texas</u>. The report outlines the steps that the Governor has established to reopen the State for business.

As we prepare for the reopening of Texas businesses, it is important that we keep in mind Governor Abbott's words:

"We are each called upon to be Texans: to act responsibly as we reengage in the economy, to continue following all health precautions and sanitizing guidelines, and to care for our vulnerable neighbors. Lives depend on our actions. I know you will respond as Texans."

Beginning Monday, May 18, 2020, our office building (Two American Centre) will be open for normal access from 8 to 5 M-F. However, to protect our personnel and clients, SJS will continue to follow critical guidelines which will include practicing social distancing, avoiding crowds, and limiting physical contact. To do this effectively, we have made the decision to keep the doors coming into our offices locked. Our goal is to limit egress and ingress to SJS clients and known visitors to limit any exposure to unexpected contaminations and to protect the health and safety of personnel and clients.

If you would like to schedule a face-to-face meeting, please contact your accountant by phone to arrange a convenient time. We will be staggering meeting times to allow for cleaning conference areas after each meeting. As always, if you have any concerns or needs regarding your taxes, we ask that you contact us as soon as possible, so we can appropriately prioritize our work schedule and your needs.

Take care of yourself and your families, and let's continue to push forward working together to help slow the spread of the conronavirus.